DocScan 3.4

Features & Benefits

Features

1. Supports any TWAIN compatible scanner
2. Support Automatic Document Feed (ADF)
3. Supports multiple-batch input (separated by barcodes)
4. Supports multi-page TIFF files
5. Includes option to OCR documents
6. Includes option to convert scanned documents to PDF/A format
7. Supports insertion, appending and sorting of pages in a multi-page TIFF file
8. Supports splitting of a multi-page TIFF file into separate documents
9. Recognises barcode on first page of multi-page documents
10. Supports multiple barcode orientation options
11. Supports multiple compression modes
12. Supports both full mapped text and basic embedded text modes during OCR operation
13. Includes template designer for forms processing operations
14. Supports an unlimited number of forms processing templates
15. Supports the easy editing of existing forms processing templates
16. Encodes captured forms data in industry standard XML format
17. Integrates with RecFind 6 RecScan for the import of data from forms processing to the RecFind 6 EDOC table
18. Integrates with RecFind 6 Xchange for the import of data from forms processing to any RecFind 6 table
19. Supports multiple languages for OCR operations
20. Includes auto-rotate option
21. Supports automatically straighten image option
22. Support scan directly to file option
23. Automatically logs all scanning operations
24. Provides view logs option
25. Provides the option to sort image thumbnails
26. Provides the option to zoom and select best fit size for current page to view
27. Fully integrated with RecFind 6
28. Works with any other image and data repository (in addition to RecFind 6)
29. Minimizes generated file sizes (at least 20% smaller than DocScan 3.3)
30. Comprehensive online Help system to guide you through all processes and options

Benefits

1. Reduce processing times and increase operator productivity by automating high volume paper scanning operations; save time and money.
2. No special hardware or drivers required, DocScan works with any TWAIN compatible scanner. You are not locked in to any one scanner vendor's hardware.
3. Works equally well with a $60 scanner as it does with a $10,000 scanner. There is no need to invest more than the minimum required to completely solve your document scanning needs.
4. Make all captured documents easily findable by turning on the OCR option and saving as a PDF with full text content. You are not restricted to just filename, you can also search on content. Make use of the full text search so you never lose a document again.
5. Never again have to worry about the significant expense and time required to enter data manually from paper. Use the forms processing functionality to extract all the data you require from the scanned documents. Use RecScan or Xchange to automatically transfer all the data from your forms to your RecFind 6 database or, take advantage of the industry standard XML format to easily update any other database.
6. Easily meet all current compliance standards by saving your documents in PDF/A format.
7. Completely automate the processing of all paper 'forms' such as invoices, Standard HR notices, etc. Never again have to worry about the expensive and time-consuming manual data entry process for your standard paper forms.

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